



Erasmus+



Cooperation Agreement

This agreement is entered into upon a voluntary and mutual agreement of the Contracting Parties. It provides for the subject-matter, purpose, aim and forms of cooperation in the defined field.

I. Contracting Parties

1. 6-18 Hufiec Pracy Kęty cooperating with Małopolska Wojewódzka Komenda OHP (referred as "Coordinator")
2. Partner organisation Halytsky College named after Vyacheslav Chornovil (referred as "Partner")

II. Subject Matter, Purpose and Aim of the Agreement

1. The subject-matter of this agreement is determining the conditions for the correct implementation of the project 2019-3-PL01-KA105-077538 Erasmus+ "Youth entrepreneurship" also support the implementation of the Erasmus+ programme, Action 1. - Learning Mobility (Erasmus+) hereinafter referred to as "the Project"
2. The purpose of the contract is the correct implementation of the project in accordance with the rules of the Erasmus + program.
3. The project will be implemented on the basis of the forms included in the project application.
4. The Contracting Parties express their willingness to cooperate on the project as stated in point 1.

III. Field and Form of Cooperation

The Contracting Parties shall cooperate in the field of equality and partnership through the preparation, implementation and dissemination of project results.

The cooperation means:

- Exchange of experience and information,
- Common use of each other's resources,
- Participation on problem solving,
- Execution of agreed rights and duties in the interest of the project,
- Implementation of other provisions of this Agreement.

IV. Rights and Duties

The partner undertakes to:

1. Take part in the Advance Planning Visit that shall take place from 6 to 7 October.

2. Take part in the youth exchange that shall take place from 3 to 9 November.
3. Find the participants for the mobility: 6 persons aged 16 to 18 + 1 person - team leader based on the following criteria:
 - a) number and aged as specified above (in exceptional cases it is possible for participants of a different age to participate after prior arrangement with the Coordinator),
 - b) motivated participants to actively participate in the project,
 - c) active participation in all activities throughout the duration of the project,
 - d) at least a basic ability to communicate in English.
4. Provide information as presented in the Infopack that Partner receives from the Coordinator at least 14 days before the mobility to the participants of the mobility, as well as appropriate pre-travel preparation (implementation of cultural and language classes, etc.).
5. Provide appropriate safety training to the participants.
6. Implement and apply all security measures related to the Covid-19 pandemic recommended by the relevant services in the partner country and the country of visit in relation to the participants and people directly involved in the project implementation.
7. Organise the transport of participants to the place of mobility and provide the Coordinator with travel documents (tickets, invoices) which are necessary for reimbursement. Travel expenses will be reimbursed within 14 days from the date of submission of the complete travel documents.
8. Coverage of travel insurance costs for all participants, valid for the entire mobility period. Each of the partners covers the costs of insurance on their own.
9. If necessary, arrange for visa.
10. Organizing a program with participants about your country, region, culture for other participants (see: Programme) - approx. 2 hours. Organization of a cultural evening in a form that partially engages other participants.
11. Send the Coordinator information about the special needs of the participants (diet, medicaments, motor dysfunctions, allergies, etc.) 14 days before you arrive.
12. The partner is obliged to disseminate the results of the project in its country and inform the Coordinator about at least two forms and locations, including any media in the form of links to websites, scans or paper form.
13. The Partner undertakes to complete the mobility by each participant report immediately after receiving to his e-mail box.

Coordinator is especially obliged to:

1. Arrange the accommodation and meals for the participants throughout the mobility.
2. Ensure appropriate premises and equipment so that the project could be executed as in the Programme.
3. Providing equipment (laptop, overhead projector, beamer) for the Partner to enabling the programme during the national evening and other activities.
4. Reimbursement of travel expenses and costs of performing Covid-19 tests to the partner on the basis of complete accounting documentation (e.g. original tickets, invoices for travel, invoice for Covid-19 tests performed).

5. Preparation of Youthpass and participation certificates issued by the Organizer for participants.

Common Provisions:

1. Contracting Parties cooperate in executing the activities leading to achievement of the target.
2. The Contracting Parties share information on the forms of cooperation and activities aimed at achieving the objective and undertake to comply with the rules laid down for the project.
3. Changes of this agreement may be done only in writing and upon consent of the contracting Parties.

V. Final Provisions

1. The Agreement is entered into for the project period until 01.02.2022 r.
2. The Agreement is executed in 2 counterparts in the Polish and English language translation is enclosed. Each language versions have the same force and each Contracting Party shall receive one copy.

On behalf of the Coordinator:

Signature:

Z-ca Wojewódzkiego Komendanta
Ochotniczych Hufców Pracy

Jolanta Król
Jolanta Król

**Małopolska Wojewódzka Komenda
Ochotniczych Hufców Pracy**
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On behalf of the Partner:

Signature:



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